

### REQUEST FOR CORRECTIVE ACTION

|    |   |   |      |
|----|---|---|------|
| 1  | RFCA#:  | Date:   | MR#: |
| 2  | <input type="checkbox"/> Internal   | <input type="checkbox"/> External             |      |
| 3  | To:   | Return To: Your Co.<br>Attention:<br>Address: |      |
| 4  | Classification of Defect<br><input type="checkbox"/> Critical <input type="checkbox"/> Major <input type="checkbox"/> Minor | Nonconformance Report#:<br>Purchase Order#:   |      |
| 5  | Part Description:   |   |      |
| 6  | Description of Discrepancy (Include Data)   |   |      |
| 7  | [Redacted]  |   |      |
| 8  | [Redacted]  |   |      |
| 9  | [Redacted]  |   |      |
| 10 | [Redacted]  |   |      |
| 11 | [Redacted]  |   |      |
| 12 | [Redacted]  |   |      |
| 13 | [Redacted]  |   |      |

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Your Logo

**INVESTIGATION AND  
CORRECTIVE ACTION  
REQUEST**

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**ICAR** Responsible Supplier: \_\_\_\_\_

Customer: \_\_\_\_\_ Part# \_\_\_\_\_ Applicable Customer P.O or Job # \_\_\_\_\_

Customer CA or corresponding documentation received? Y  N  Number: \_\_\_\_\_

Date Opened: \_\_\_\_\_ Step 3. Due: \_\_\_\_\_ Date ICAR closed: \_\_\_\_\_ Closed By: \_\_\_\_\_

Raw Material affected # \_\_\_\_\_ Ht# \_\_\_\_\_ P.O # \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. Congratulate the Team!