

## MANAGEMENT REVIEW REPORT

Origination Date: XXXX

Document Identifier:	Name, Number, Unique ID
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Abstract:

This document provides the management review report.

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**CREATION LOG**

Issue	Date	Comment	Author
0-0			

**REVISION RECORD**

Issue	Item	Reason for Change

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Please complete each section - this form may used as the final report or used as a template to type and publish more formal Management Review Meeting records. At all stages, management must consider proper, proactive measures to take to improve the Company and determine where it is necessary to apply corrective action. [REDACTED]

**Date of Review:**

**Recorded by:**

**In Attendance:**

**NAME**

**TITLE**

_____	_____
_____	_____
_____	_____
_____	_____

**Absent:**

**NAME**

**TITLE**

_____	_____
_____	_____
_____	_____

**ITEM 1: Review of the Quality Policy for current adequacy and the need for changes to it.** *Review* [REDACTED]

The Company is committed to [REDACTED]

- Quality Policy reviewed and accepted as is.
- Quality Policy needs revision. Following changes recommended:

**ITEM 2: Internal audit results.** *Report* [REDACTED]

**ITEM 3: Status of MR System corrective actions.** *Review* [REDACTED]

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**ITEM 4: Review of resources needed to maintain and improve the effectiveness of the quality management system.**

*Discuss* [Redacted]

[Redacted]

[Redacted]

[Redacted]

**ITEM 5: Review the effectiveness of current training programs and the effectiveness of additional training for designated individuals. *Include*** [Redacted]

**ITEM 6: Review of Suppliers and Subcontractors. *Discuss*** [Redacted] *Review* [Redacted]

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**ITEM 7: Review of quality objectives, data and goals.** *Review* [REDACTED]

Process	Quality Objective	Data Metric	Current Standing	Goal
Management	[REDACTED]			
Corrective Action	[REDACTED]			
Internal Auditing	[REDACTED]			
Proposal Development and Contract Review	[REDACTED]			
Purchasing	[REDACTED]			
Receiving	[REDACTED]			

**ITEM 8: Discuss Customer feedback and complaints not already discussed as part of the NCR system review.**

**ITEM 9: Discuss the overall performance of the quality system, any changes to the Company that may affect the quality system or vice-versa.** *Include* [REDACTED]

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**ITEM 10: Note other recommendations for management to** [REDACTED]

**ITEM 11. Note follow-up activities from prior Management Review issues.**

**ITEM 12. Set date for next Management Review:**

**ITEM 13. NCR's FILED AT THIS MEETING:**

Line Item	Corrective?	Nature of Issue
1		
2		
3		
4		
5		
6		

**ITEM 14.** [REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]

**ITEM 15. ITEMS FOR FOLLOW-UP AT NEXT MEETING:**