

# REDACTED

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## Quality System Supplier Rating

Mo/Yr

Revisions				Rev:			
Letter	E.O. Number	Description	Date				
Used On	Contract#:		<b>Your Company Name</b>				
Prepared By:		Date					
Your Dept:		Date					
Your Dept:		Date	<b>YOUR PROGRAM</b>				
Your Dept:		Date	Your Procedure #				
Your Dept:		Date	Size: <b>A</b>	CAGE:		Your Form # (mo/yr)	1 of 9

Your Company Logo

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## **Group 1: 1.0 Corrective Action**

Data Source: Customer corrective action requests such as correspondence, contract actions, etc.

### **1.1 Rating**

Green Rating:

No safety or quality related deficiencies.

Yellow Rating:

Contractual non-compliances that are systemic in nature and could adversely affect cost, schedule or performance if not corrected in a timely manner. Nonconformances in this category are written and directed to the contract management level responsible for the process.

Red Rating:

Serious contractual non-compliances that may include contractual remedies such as reductions of progress payments, cost disallowances, cure notices, show cause letters or business management system disapprovals. Nonconformances in this category are written and directed to top program management for resolution within a specified time frame.

## **Group I: 2.0 External Audit**

Data Source: Findings detected during Customer and/or third party audits or process surveillance, to include:

Scheduled audits and process surveillance conducted by Government representatives, Third party assessments, and

Quality system surveys, process validation assessments, first article inspections, functional configuration audits, physical configuration audits, hardware acceptance reviews, independent product/process assessments and calibration/metrology assessments.

### **2.1 Rating**

Green Rating:

No major findings. (see definitions)

Yellow Rating:

Findings are major or critical but a corrective action response is being developed within the specified due date.

Red Rating:

Findings are major or critical and no corrective action is taken.

## **Group I: 3.0 Internal Audit**

Data Source: Effectiveness of the Supplier's internal audit system.

### **3.1 Rating**

Green Rating:

Self audits are being performed and issues are non-systemic. Corrective action is effective and the Supplier has an auditable preventive action system in place.

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**Yellow Rating:**

Self audits are behind schedule or are being performed on-time yet issues are systemic and corrective action is being taken, or the Supplier has no auditable preventive action system in place.

**Red Rating:**

Self audits are not being performed or written corrective action is inadequate or ineffective for systemic issues.

**Group II: 4.0 Nonconformances**

Data Source: Effectiveness of the Supplier’s use of their product nonconformance metrics. This metric is not a measure of the Supplier’s current manufacturing performance but how effectively the Supplier uses their manufacturing metric data to remedy negative/adverse trends.

**4.1 Rating**

**Green Rating:**

Supplier uses their product nonconformance data to effectively remedy poor manufacturing and/or performance.

**Yellow Rating:**

Supplier does not use their product nonconformance data to effectively remedy poor manufacturing and/or performance.

**Red Rating:**

Supplier does not have a product nonconformance data system that objectively measures in-house quality performance.

**Group II: 5.0 Test Defects**

Data Source: Effectiveness of the Supplier’s use of data from their Failure Reporting and Corrective Action System (FRACAS).

**5.1 Rating**

**Green Rating:**

Supplier uses their FRACAS data to effectively remedy failures found on units under test or in use as appropriate.

**Yellow Rating:**

Supplier does not use their FRACAS data to effectively remedy failures found on units under test or in-use as appropriate.

**Red Rating:**

Supplier does not have a system that collects FRACAS data.

**Group II: 6.0 Delivered Defects**

Data Source: Material deliveries that are found acceptable through Supplier’s quality system but are classified as defects by the Customer.

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### **6.1 Rating**

Green Rating:

No defects in product deliveries.

Yellow Rating:

Defects detected by the Customer at Supplier's facility following acceptance by Supplier.

Red Rating:

Defects detected by the Customer at Supplier's facility or at destination following acceptance by Supplier.

### **Group II: 7.0 Delivery Data**

Data Source: Quality of the Supplier's deliverable documentation.

#### **7.1 Rating**

Green Rating:

No errors detected or the errors detected during Customer review of deliverable documentation are minor, easily corrected and do not impact delivery.

Yellow Rating:

Errors detected during Customer review of deliverable documentation impact delivery or product.

Red Rating:

Errors detected during Customer review of deliverable documentation impact delivery or product and program schedule.

### **Group III: 8.0 Software Process**

Data Source: Effectiveness of the Supplier's software process from internal and external surveys, assessments and associated results and/or insight-oversight surveillance conducted by Government representatives.

#### **8.1 Rating**

Green Rating:

No major findings/deficiencies - Supplier's software process is consistent with industry acceptable standards such as [REDACTED]

Standards and objective evidence exists to demonstrate execution of the software process.

Yellow Rating:

Supplier's software process is consistent with industry acceptable standards with minor exceptions. Objective evidence exists in most cases to demonstrate execution of the software process with minor exceptions. Findings are generally minor in nature and are not mission critical but require corrective action by a specified date.

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**Red Rating:**

Supplier’s software process is not consistent with industry standards and/or possesses major exceptions. No objective evidence exists to demonstrate execution of the software process and/or findings are generally major or mission critical requiring immediate corrective action.

**Group III: 9.0 Supplier Quality Management**

Data Source: Effectiveness of the use of Supplier quality performance data.

**9.1 Rating**

**Green Rating:**

Subcontractor uses their Supplier’s quality performance data to effectively remedy poor performing Suppliers as well as ensure continued success with good performing Suppliers.

**Yellow Rating:**

Subcontractor does not use their Supplier’s quality performance data to effectively remedy poor performing Suppliers as well as ensure continued success with good performing Suppliers.

**Red Rating:**

Subcontractor does not have a system that collects Supplier quality performance data.

**Group III: 10.0 Management Effectiveness**

Data Source: Quality management system data that:



**10.1 Rating**

**Green Rating:**

Two (2) or less of the Data Sources listed were not met.

**Yellow Rating:**

Three (3) or four (4) of the Data Sources listed were not met.

**Red Rating:**

Five (5) or more of the Data Sources listed were not met.

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### 11.0 Rating Formula

Group I	“System”	Elements 1, 2, 3	█ pts each
Group II	“Defects”	Elements 4, 5, 6, 7	█ pts each
Group III	“Management”	Elements 8, 9, 10	█ pts each

Green:

All points available - consistent with World Class performance

Yellow:

½ points available - allows “Yellow” in each element

Red:

0 points - default

Rating shall be developed by calculating:



#### Supplier Rating

100% - █	GREEN
█	YELLOW
█	RED

#### 11.1 Rating Issues

University Assessments - not all universities have well established procedures.

Build -To-Print Shop - limited numbers of elements are being reviewed - acknowledge the incomplete nature of the evaluation process - evaluate the correct elements to use for this category and complete appropriate rating.

### 12.0 Definitions

Minor:

A nonconformance that is not likely to materially reduce the usability of the supplies or services for their intended purpose. Supplies or services that depart from established standards shall not impact their effective use or operation.

Major:

A nonconformance, other than critical, that is likely to result in failure of the supplies or services or to materially reduce the usability of the supplies or services for their intended purpose.

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**Critical:**

A nonconformance that is likely to result in hazardous or unsafe conditions for individuals using, maintaining or depending upon the supplies or services. A nonconformance that is likely to prevent performance of a vital agency mission.

**Corrective Action:**

Actions taken to eliminate the root cause and symptom of an undesirable condition.

**Preventive Action:**

Actions taken to prevent recurrence and possible occurrence of similar problems.

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# ASSESSMENT WORKSHEET

Criteria	Color Code: Green=g Yellow=y Red=r	Number Code: (g=1) (y=0.5) (r=0)	Weighted Factors:		Grade: Number Code Times Weighted Factor
			Group I =		
			Group II =		
<b>GROUP I (SYSTEM)</b>					
Corrective Action					
External Audit					
Internal Audit					
<b>GROUP II (DEFECTS)</b>					
Nonconformances					
Test Defects					
Delivered Defects					
Delivery Data					
<b>GROUP III (MANAGEMENT)</b>					
Software Process					
Quality Management					
Management Effectiveness					
			<b>TOTALS:</b>		
Comments:					
			<b>Risk Rating</b>		
			100% -		
			Green		
			Yellow		
			Red		

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## Supplier Quality Requirements

Mo/Yr

Revisions		Rev:	
Letter	E.O. Number	Description	Date
Used On	Contract#:	<b>Your Company Name</b>	
Prepared By:			
Your Group:			
Your Group:		<b>SUPPLIER QUALITY CONTROL</b>	
Your Group:		Your Procedure Number	
Your Group:		Size: <b>A</b>	CAGE: <input type="text"/>
		Your Form # (Mo-Yr)	1 of 4

**PURPOSE and SCOPE**

To establish the minimum requirements for supplier Quality Systems necessary to ensure that materials, parts, components, and services meet the requirements of the Contract. Procedures used to implement the provisions of this requirement shall be subject to (Your Co) approval upon request.

**APPLICABILITY**

These requirements shall apply to all supplies and services when referenced on the Purchase Order and amendments thereto.

When (Your Co)'s Purchase Order includes Seller's Inspection System, (Your #), Level I, as a requirement, Seller's contractual commitment for an Inspection System shall be defined by all paragraphs of this specification. When (Your Co)'s Purchase Order indicates Level II as a requirement then the Seller's contractual commitment for an Inspection System shall be defined only by those paragraphs of this specification which are checked-off.

**DEFINITIONS and ABBREVIATIONS**

- A. The term 'Buyer' or '(Your Co)' means (Your Co).
- B. The term 'Seller' means the legal entity that is the contracting party with the Buyer with respect to the Purchase Order.
- C. 'IAW' means in accordance with.
- D. 'MRB' means Material Review Board

**SELLER'S QUALITY SYSTEM, GENERAL**

The Seller shall maintain an effective Quality System planned and developed in conjunction with his other functions to comply with contractual requirements. In order that the Quality System will be effective, it shall provide that defects or other unsatisfactory conditions are discovered and corrected at the earliest practical point. The System shall provide

[Redacted]

**NEGOTIATIONS**

It is not the intent of this specification to restrict the Seller in his mode of operation; therefore, it is possible that certain items herein may be subject to negotiation. Until such time as the subject of the negotiation is resolved, the Seller is

[Redacted]

[Redacted]

**PROPRIETARY INFORMATION**

The Seller must identify in writing the intended use in performance of the Purchase Order of an item, material, component or process with respect to which access by (Your Co) or (Your Co) Customer representatives for purpose of Quality Assurance by inspection, test or process surveillance is proposed to be restricted. The

[Redacted]

**PROCESS CONTROL**

The Seller shall provide for complete review of contract requirements at the earliest practical phase of contract performance to make timely provisions for the special controls, processes, test equipment, fixtures, tooling and skills required for assurance of a quality product. Work instructions for all work affecting quality shall

[Redacted]

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[Redacted]

[Redacted]

(Your Co) may refuse to accept items delivered under the Purchase Order if the Seller fails to submit the certifications, documentation, test data, or reports required by this specification or the Purchase Order.

(Your Co) reserves the right to [Redacted]

Seller MRB is not authorized. Seller shall notify (Your Co) within 48 hours of detected failure. (Your Co) and/or (Your Co) Customer representatives shall participate in the disposition of nonconformances.

Formal Failure Analysis and Corrective Action shall be required.

A Seller Failure Review Board is [Redacted]

[Redacted]

**SUBCONTRACTOR CONTROL**  
The Seller shall be responsible for adequate and effective control over his procurement sources to ensure [Redacted]

**DRAWING and CHANGE CONTROL**  
The Seller shall have a procedure and designate a responsible department for the distribution of all current specifications and drawings to the required Production and Inspection areas.  
The procedure shall also provide [Redacted]

**RECEIVING INSPECTION**  
The Seller shall inspect incoming material to assure that purchased raw materials, parts, assemblies, components, tests, processes, hardware, etc. conform to drawings, Purchase Order, and specification requirements. When it is not practicable or feasible to assure quality upon receipt, the Seller shall make provision for source inspection.  
Acceptance requirements shall include [Redacted]

[REDACTED]

The Seller shall maintain traceability of raw material used in the manufacture of deliverable products. A correlation shall

[REDACTED]

**STOCK CONTROL**

The Seller shall provide for protection and control of supplies and materials stored for use in deliverable (Your Co) products.

Control shall cover such items as [REDACTED]

[REDACTED]

When product is returned by (Your Co) to the Seller because of failure to comply with Purchase Order requirements, the Seller shall adhere to the instructions specified on the (Your Co) return documents. In the event that Seller does not accept the responsibility for a discrepant condition, the Seller shall immediately initiate a letter of exception advising the (Your Co) Purchasing Department (Attention: Buyer) of the fact that exception is being taken to the rejection. The letter shall

[REDACTED]

**SAMPLING INSPECTION**

Acceptance sampling procedures, if other than ANSI Z 1.4, must have (Your Co) approval prior to use; sampling to permit defects is not allowed.

**TOOL, GAGE, and TEST EQUIPMENT**

The Seller shall be responsible for providing and ascertaining the accuracy and stability of tools, gages, and test equipment to assure supplies conform to contractual requirements.

[REDACTED]

**TECHNICAL REQUIREMENTS**

Unless otherwise specified, (Your Co) is responsible for compliance to reliability, safety, weight, or other special requirement, unusual test or inspection procedures or equipment, and any special revision or model identification.

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**MATERIAL CONTROL**

Nonconforming material shall be positively identified and segregated from other material being processed or stored, and held for appropriate documented review action and disposition.

Seller may not [REDACTED]

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**Your Company Name**  
**QUALITY SYSTEM EVALUATION**

<b>Company Name:</b>			
<b>Street Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	
<b>Phone No:</b>	<b>Fax No:</b>		

**GENERAL INFORMATION**

Quality Program Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Does the above have other responsibilities? Yes \_\_\_ No \_\_\_

If yes, explain: \_\_\_\_\_

Describe/List Company's major products/services: \_\_\_\_\_

Plant/Facility Area \_\_\_\_\_ Mfg. Area \_\_\_\_\_

Quality System: Commercial: \_\_\_ MIL-I-45208: \_\_\_ MIL-Q-9858: \_\_\_

\_\_\_\_\_

Does your Company have a Quality Control Manual? Yes \_\_\_ No \_\_\_

If yes, indicate Features that are included:

	:Management Commitment	Planning of Product Realization:	
	:Customer Focus	Customer Related Processes:	
	:Quality Policy	Design and Development:	
	:Planning	Purchasing:	
	:Responsibility, Authority and Communication	Production and Service Provision:	
	:Management Review	Control of Monitoring and Measuring Devices:	
	:Provision or Resources	Measurement, Analysis and Improvement:	
	:Human Resources	Monitoring and Measurement:	
	:Infrastructure	Control of Nonconforming Product:	
	:Work Environment	Analysis of Data:	
		Improvement:	

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Specification(s) to which your Company works? \_\_\_\_\_

Does your Company have a Material Review Board (MRB)? \_\_\_\_\_

If yes, name of Chairperson: \_\_\_\_\_ Title: \_\_\_\_\_

Has your Quality System ever been certified by a Customer? Yes \_\_\_ No \_\_\_

If yes, what specification: \_\_\_\_\_ Date: \_\_\_\_\_

Government Quality Surveillance? Yes \_\_\_ No \_\_\_

If yes, indicate agency: \_\_\_\_\_ Itinerant Resident

Can you furnish a Certificate of Analysis or Certificate of Conformance if requested? Yes \_\_\_ No \_\_\_

Can/Will you respond to a Cause and Corrective Action Request within 20 days if requested? Yes \_\_\_ No \_\_\_ If no, why not? \_\_\_\_\_

If yes, person responsible: \_\_\_\_\_ Title \_\_\_\_\_

**BUYER USE ONLY BELOW LINE**

APPROVAL STATUS: Conditionally Approved \_\_\_ Approved \_\_\_

On-site Survey Required \_\_\_ Disapproved \_\_\_ Vendor Code \_\_\_\_\_

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

QC-121-4 (mo/yr)

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## Supplier Survey Disposition

Mo/Yr

Revisions				Rev:	
Letter	E.O. Number	Description	Date		
Used On	Contract#:		<b>Your Company Name</b>		
Prepared By:		Date			
Your Dept:		Date			
Your Dept:		Date			
Your Dept:		Date	<b>YOUR PROGRAM</b>		
Your Dept:		Date	Your Procedure #		
Your Dept:		Date	Size: <b>A</b>	CAGE:	Your Form # (mo/yr) 1 of 1

Your Company Logo



STEP	RESPONSIBILITY	ACTION
1	Quality Group	Verify mail-in survey form QC-121-4 is fully completed.
1.1	Quality Group	Determine which quality control system is employed by the Supplier.
--	IF	THEN
1.2	MIL-I-45208	Check the Supplier's response against the MIL-I-45208 matrix herein.
1.3	MIL-Q-9858	Check the Supplier's response against the MIL-Q-9858 matrix herein.
1.4	ISO 9001, 9002, 9003, ISO 9001:2000	Check the Supplier's response against the ISO 9001, [REDACTED] matrix herein.
1.5	Commercial	Forward the Supplier Survey to the CCB to determine contract flowdown requirements.
	IF	THEN
1.6	No flowdown	Check mark "Approved" on survey form QC-121-4.
1.7	Flowdown required	Check mark "Conditionally Approved" on survey form QC-121-4 and forward completed survey to the CAB for follow-up instructions.
STEP	RESPONSIBILITY	ACTION
2	Quality Group	Identify procedures that should be checked for each quality system.
--	IF	THEN
2.1	Supplier check marked all applicable procedures	Check mark "Approved" on survey form QC-121-4.
2.2	Supplier did not check mark all applicable procedures	Evaluate Supplier for [REDACTED]
2.3	Supplier record is defect-free	Check mark "Approved" on survey form QC-121-4.
2.4	Supplier record is not defect-free	Check mark "Conditionally Approved" on survey form QC-121-4, record findings in "Comments" and forward completed form to the CAB for follow-up instructions.
2.5	Supplier did not complete survey	Check mark "On Site Survey required" on survey form QC-121-4 and evaluate Supplier for defect-free performance over the past six purchase receipts using R&I records.
2.6	Supplier record is defect-free	Schedule on-site survey.
2.7	Supplier record is not defect-free	Record findings in "Comments" on survey form QC-121-4 and forward completed form to the CAB for follow-up instructions.
2.8	Supplier check marked incorrect procedures (checking more than required is Ok)	Evaluate Supplier for defect-free performance over the past six purchase receipts using R&I records.
2.9	Supplier record is defect-free	Check mark "On Site Survey Required" and schedule survey.
2.10	Supplier record is not defect-free	Check mark "Disapproved" on survey form QC-121-4, record findings in "Comments" and forward completed form to the CAB for follow-up instructions.
STEP	RESPONSIBILITY	ACTION
3	Quality Group	Update Approved Supplier's list QC-121-3 for survey check marked "Approved" and complete action items from the CCB-CAB as required.

<b>Quality System Cross-Reference Matrix</b>					
<b>Quality System Elements</b>	<b>MIL-I 45208</b>	<b>MIL-Q 9858</b>			
Management Responsibility:	(3.1)	(1.3, 3.1)			
Quality System, Initial Quality Planning:	(1.1)	(1.3, 3.2)			
Contract Review:	(1.2)	(3.2, 1.4)			
Design Control:	N/A	(4.1)			
Document and Data Control:	(3.2)	(4.1)			
Purchasing:	N/A	(5)			
Control of Customer Supplied Product:	(3.6)	(7.2)			
Product Identification and Traceability:	N/A	(6.1)			
Process Control:	(3.4)	(6.2)			
Inspection and Testing:	(3.1, 3.2.1, 3.12)	(6.1, 6.2, 6.3)			
Control of Inspection, Measuring and Test Equipment:	(3.3)	(4.2-4.5)			
Inspection and Test Status:	(3.5)	(6.7)			
Control of Nonconforming Product:	(3.7)	(6.5)			
Corrective and Preventive Action:	(3.2.3)	(1.3, 3.5)			
Handling, Storage, Packaging, Preservation, and Delivery:	(3.6)	(6.4)			
Control of Quality Records:	(3.2.2)	(3.4)			
Internal Quality Audits:	N/A	N/A			
Training:	N/A	N/A			
Servicing:	N/A	(1.3)			
Statistical Techniques:	N/A	(6.6)			
					QC-121-5 (mo/yr)

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Your Logo		<b>Authorization to Ship</b>				ATS#	
Supplier#		Contract#		PO#		Requisition#	
Supplier Name		Program Name		Part Name		P/N	
Address		[REDACTED]		[REDACTED]		[REDACTED]	
		Phone#		Rev:		S/N-Lot#:	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	RFW#
Description of Inspection Operation				Sample Qty	Accept Qty	Reject Qty	Conditional
Documentation, Configuration, PO Baseline:							<input type="checkbox"/>
Visual Inspection:							<input type="checkbox"/>
Item Marking:							<input type="checkbox"/>
[REDACTED]							<input type="checkbox"/>
[REDACTED]							<input type="checkbox"/>
[REDACTED]							<input type="checkbox"/>
[REDACTED]							<input type="checkbox"/>
[REDACTED]							<input type="checkbox"/>
[REDACTED]							<input type="checkbox"/>
[REDACTED]							<input type="checkbox"/>
[REDACTED]							<input type="checkbox"/>
Date	Comments			Date	Comments		
Mil-Spec / Society Spec#:						Rev:	
Mil-Spec / Society Spec#:						Rev:	
[REDACTED]						[REDACTED]	
[REDACTED]						[REDACTED]	
[REDACTED]						Rev:	
Inspector Signature:						Date:	

Your Form# (mo/yr)

Ref:	Your Company Name
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Project:	Place:
Subsystem:	Date:
Product:	Model:
Material:	Serial No:

Survey Designation:

[Redacted]

[Redacted]	[Redacted]
[Redacted] <input type="checkbox"/>	[Redacted]
[Redacted] <input type="checkbox"/>	[Redacted]
[Redacted] <input type="checkbox"/>	[Redacted]
[Redacted] <input type="checkbox"/>	[Redacted]

Writer:

Participant:	Manufacturer	Contractor	Prime	Customer
Company:				
Name:				
Signatures:				

Other Participants:

Ref:

Your Company Name  
SURVEY REPORT

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Continuation...

As Designed / As Built:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Batch and Witness Sample Test Results (crimping, painting):

Electrical Test Procedure Results:

Other Incident:

[REDACTED]

[REDACTED]


[REDACTED]

[REDACTED]

Materials and Component Traceability:



# CERTIFICATE OF COMPLIANCE

From:
To:
Attention: Receiving Inspection
PO#:
Customer P/N:
Your Co P/N:
Quantity:
Shipping Date:
We hereby certify that all items in the above shipment have been produced, inspected and found to be in 
Name:
Title:

**NOTICE**

**THIS CERTIFICATE OF COMPLIANCE MUST BE COMPLETED AND RETURNED WITH YOUR SHIPMENT BEFORE **



Your Form# (mo/yr)

Your Logo

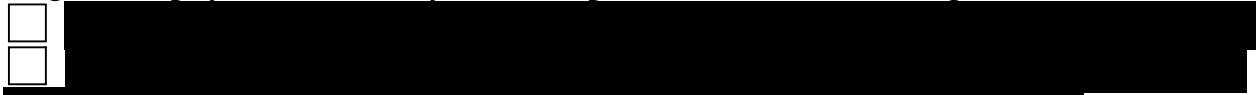
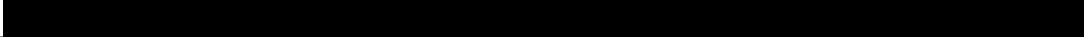








# Property Certificate

Purchase Order Number:	
The undersigned certifies:	
1	<input type="checkbox"/> No Government or Customer property was furnished, acquired or fabricated by the undersigned or subcontractors in connection with performance on this order/contract.
2	<input type="checkbox"/> All Government or Customer property that was furnished, acquired or fabricated under the terms of this order has been delivered, expended or disposed by authorization. To the best of our knowledge and belief there is no residual property in our custody that is accountable to this order. Final physical inventory was completed with the following results: <input type="checkbox"/> Property records reflect a zero balance with no losses, shortages or overages.
3	<input type="checkbox"/> All Government or Customer Property that was furnished, acquired or fabricated under the terms of this order has been delivered, expended or disposed by authorization with the exception of the residual property reported on the attached Property Management Log. Final physical inventory was completed with the following results: <input type="checkbox"/>  <input type="checkbox"/> 

Company:	
Signature:	
Title:	
Date:	

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

<b>PROPERTY CONTROL</b>		Your Logo	
<b>CUSTOMER SUPPLIED PRODUCT</b>			
Customer Name:			
PO#:		Qty:	
ID#:			
Initials:			

Your Form# (mo/yr)

## Helpful Hints:

Purchase “presentation” paper in your choice of color and then print and cut labels whenever you need.

Purchase peel-and-stick labels of the correct size and then print whenever you need.

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# Property Management Log

1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
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25							

Your Form# (mo/yr)

# Property Record

Contract Number:

Customer Name:

Property Description:

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

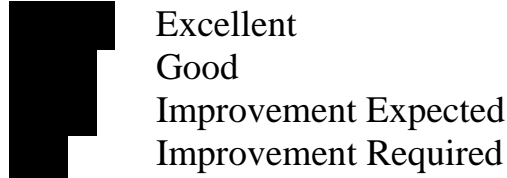
Your Form # (mo/yr)

# SUPPLIER PERFORMANCE RATING REPORT

Job #: \_\_\_\_\_ Performance Reporting Dates: \_\_\_\_\_

Supplier: \_\_\_\_\_

OVERALL PERFORMANCE RATING **100**



Points (100 Max)	Points	Weight %
<b>Quality</b> .....	100	
<b>Delivery</b> .....	100	
<b>Documentation</b> .....	100	
<b>Cooperation</b> .....	100	

**Quality:** The number of items accepted divided by the number of items that should have been received times 100.

**Delivery:** The grace period is a maximum of 7 days early and 3 days late. If the Date Received is within the grace period then the Supplier has earned 100 points. If the Date Received is earlier or later than the Date Due then \_\_\_\_\_

**Documentation:** Purchasing, QC and Accounting's assessment of the accuracy and completeness of the packing slip, package labeling, invoice, bill of lading, certificate of analysis and other paperwork. This value is determined by \_\_\_\_\_

**Cooperation:** Purchasing and QC's assessment of the Suppliers willingness to cooperate, including changing schedules, \_\_\_\_\_

Purchasing Agent \_\_\_\_\_ Date \_\_\_\_\_

Your Form# (mo/yr)



# SUPPLIER RATING WORKSHEET

Supplier:

P/N:

## QUALITY

Scheduled Quantity	Quantity Rejected	Quantity Accepted	Weighted Score

## DELIVERY

Date Due	Date Received	# of Days Difference	Weighted Score

## DOCUMENTATION

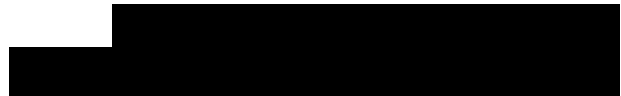
Possible Points	Actual Performance	Weighted Score
100		

## COOPERATION

Possible Points	Actual Performance	Weighted Score
100		

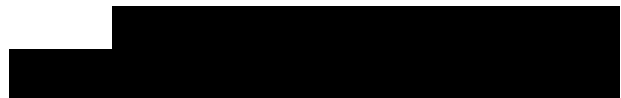
Quality: Items Accepted (      )

--	--



Delivery: Date Received (      )

--	--	--



Documentation: Possible 100 points



Cooperation: Possible 100 points



Weighted Quality Points:	
Weighted Delivery Points:	
Weighted Documentation Points:	
Weighted Cooperation Points:	
<b>Total:</b>	

Your Form# (mo/yr)

## Supplier Overall Performance Rating

Supplier:	Overall Performance Rating					Month:	
PO#	P/N	Excellent	Good	Expect	Required	Remarks	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Perception of Supplier Quality:							

## Supplier Monthly Rating Report

Supplier	Rating	Monthly and Average Percentage Rating											
		J	F	M	A	M	J	J	A	S	O	N	D
	Quality												
	[REDACTED]												
	[REDACTED]												
	[REDACTED]												

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

Your Form# (mo/yr)

# SUPPLIER PERFORMANCE RATING REPORT

Job #:                                      Performance Reporting Dates:

Supplier:

Dear QC Manager,

We have developed a Supplier Report Card that indicates your Quality Performance. Attached is a copy of your Quality Performance, which includes your overall rating. We will update this report on a regular basis and use it to

[Redacted]

If you have any questions, please call or email us.

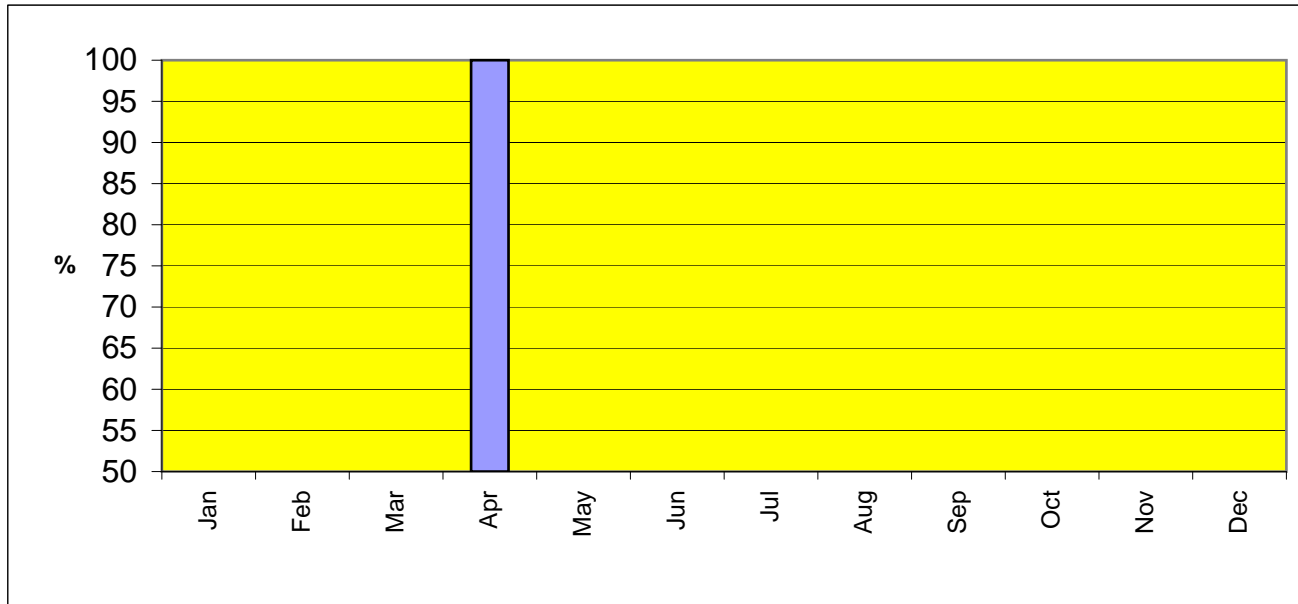
Sincerely,

---

(Your name)

Your Logo  
Business Name  
Address  
City, State, Zip  
Phone  
Fax  
Email

# Supplier Performance Rating



Supplier Number: #

## Quality Performance

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	
Rating %			0	100								
Pieces Received			5	5								
Pieces Accepted			0	5								

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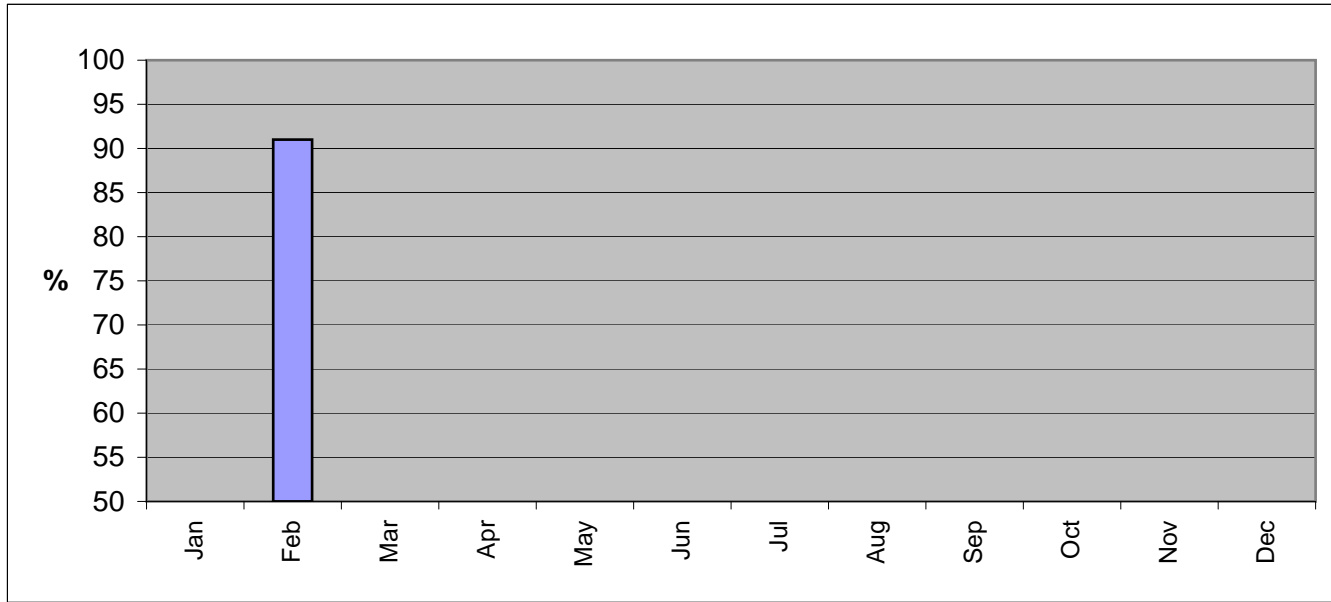
### Performance Rating Standards

Gold -	
Silver -	
Bronze -	
Yellow -	
Red - <50%	

Supplier Name:	(name)
Overall Rating %:	50

Your Company Name  
 Address  
 Phone  
 Fax  
 Email

# Supplier Performance Rating



Supplier Number: #

## Production Quality Performance

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Performance Report		91									
PDR Score		1									
PQR Score		.7									
PC Score		1									
RFCA Score		1									

### Performance Rating Standards

Gold -	90-100%
Silver -	80-89%
Bronze -	70-79%
Yellow -	60-69%
Red -	<50%

Supplier Name: (name)

Overall Rating %: 91

Your Company Name

Address

Phone

Fax

Email

# ISO 9001:2015 Quality Systems Assessment

Origination Date: (Your Date)

## Abstract:

This document is used to record observations and findings from auditing the quality management system.

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